



Santa Cruz  
Museum of  
Art & History  
at the McPherson Center

**Santa Cruz Museum of Art & History  
History Forum - James Dolkas Memorial Fund  
2023 Grant Application**

**What is the James Dolkas Memorial Fund?**

**Mission:**

The James Dolkas Memorial Fund supports an award program that recognizes individuals who make an impact on the history of the Santa Cruz/Monterey Bay Area. In 2017, it was renamed the Dolkas-Mertz Memorial Fund in honor of founding History Forum member, Karl Mertz.

**Return the Completed Form to:**

Santa Cruz Museum of Art & History  
Attn: Dolkas-Mertz Committee  
705 Front Street Santa Cruz, CA 95060

**By: Oct 1, 2023 at 8 a.m.**

**For Assistance, Contact:** Marla Novo at 831-429-1964 ext. 7019, marla@santacruzmah.org, fax: 831-429-1954.

**Applicant:**

Name:

Address:

Daytime Phone: (            )

Email Address:

**Signature:** \_\_\_\_\_

# **Guide for Completing the History Forum Grant Application Form**

The History Forum recognizes that many of our applicants may have never written a grant. Even for seasoned grant writers, questions often arise on how to complete the form. We welcome the opportunity to explain our program and help you fill out our application. Please see page 1 for contact information.

## **Projects We Look Forward to Funding**

The James Dolkas and Karl Mertz Memorial Fund supports proposals that promote the understanding of the history of the Santa Cruz/Monterey Bay Area:

- Intellectual Research (publishing: writing/photographic, video, voice)
- Material Structure (objects/buildings grounds)
- Combination of the above

## **Grant Criteria**

Each proposal should meet and address one or more of the following criteria:

- What is the direct and measurable benefit to the Santa Cruz /Monterey Bay Area?
- How is the proposal a local community partnership of people and resources?
- Does this project have any new audiences or participants, technologies, or ideas?

In addition, we consider the cost, geographic setting, technical feasibility, timetable, clarity of the plan, and the overall budget.

## **How Can I Apply?**

Complete the Grant Application Form. Feel free to use a computer and attach additional pages as needed. However, the narrative in your application should not exceed five hundred words.

Requests for a maximum of \$3,000 and under may be submitted. The funding will be provided in two stages, with \$1,500 provided upon award and \$1,500 upon completion of the project.

Note: The James Dolkas and Karl Mertz Memorial Award cannot reimburse for previous expenditures. We will not consider

requests where projects have been completed or materials purchased before the review of your proposal.

### **What the History Forum Expects From You:**

- Timely communications from proposal through final report.
  - We will request a six-month progress report as well as a final report.
- A commitment to carry through the project as you described in your proposal.
- A complete and honest final report received by the due date.
  - The second half of the grant will be provided at this time upon receipt of the final report.
- Recognition in all printed materials (name and logo) and in verbal presentations associated with promoting the research project. Specific credit language: Santa Cruz Museum of Art & History's James Dolkas and Karl Mertz Memorial Award.

## **DOLKAS-MERTZ AWARD APPLICATION**

1) **Amount of Grant Requested (up to \$3000):** \$

2) **Project Description:**

In a brief narrative (500 words maximum), include the following:

- Who? List the number of person(s) participating.
- What? Describe the project and how it will be implemented.
- Where? Describe the location of the project.
- When? Outline the project schedule including activity timeline and specific event dates.
- How? Explain the connection of this project to Santa Cruz County/Monterey history.

3) **Budget:**

For each item, please present the total amount required, the amount requested from the Dolkas Fund, and the amount covered by other sources of funding.

| Item         | Total Amount | Requested Amount | Donated or Other Source of Funding |
|--------------|--------------|------------------|------------------------------------|
|              |              |                  |                                    |
|              |              |                  |                                    |
|              |              |                  |                                    |
|              |              |                  |                                    |
|              |              |                  |                                    |
|              |              |                  |                                    |
|              |              |                  |                                    |
| <b>TOTAL</b> |              |                  |                                    |

4) **How will you evaluate this project?** In your final report, how will you show that the project will provide a better understanding of Santa Cruz County/Monterey Bay Area history?